



Senior  
Community  
Centers

# GIFT-IN-KIND RECEIPT

*(Non-Cash Donation)*

Please drop off your in-kind donations along with this sheet at the Potiker Family Senior Residence during operating hours. **Call (619) 487-0606** first to ensure staff is available to receive your donation. A list of acceptable gifts that support the mission and vision of our organization is at the bottom of this page. You can find our *In-Kind Gift Policy* on our web site at **www.servingseniors.org**.

### Potiker Family Senior Residence

M-F Hours: 8:00 am-5:00 pm  
525 14<sup>th</sup> Street, Suite 200  
San Diego, CA 92101  
619-487-0606

Date of donation: \_\_\_\_\_

\*Donor Name: \_\_\_\_\_ Company \_\_\_\_\_

\*Address: \_\_\_\_\_ \*City: \_\_\_\_\_ \*Zip: \_\_\_\_\_

\*Home/Business Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Regular donor? \_\_\_\_\_ If no, how did you hear about us? \_\_\_\_\_

Please check below if you would like additional information on any of the following:

Programs & Services     Volunteering     Scheduling a Tour     Newsletter

Detailed description/quantity of item(s) (if gift cards, give details on amount/store): \_\_\_\_\_

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\* Required information

*Thank you for your donation! Your receipt will be mailed to you in a timely manner.*

#### Acceptable Items

Games, books, cds, dvds  
Bath towels  
Toilet paper  
Kitchen Utensils  
Laundry detergent  
Twin bed sheets, pillows, pillow cases, blankets  
Exercise/Yoga Mats

#### Unacceptable Items

Travel-sized toiletries  
Perishable food  
Medication  
Used undergarments  
Non-perishable food items  
Artwork

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**For Staff Use Only:**

Drop off Location \_\_\_\_\_

Type of donation (please check one): Corporate  Individual  Senior Client  Other

Description of how/where item(s) to be used (i.e. bingo prizes, THP, etc.): \_\_\_\_\_

Additional Notes: \_\_\_\_\_

Completed by (staff name): \_\_\_\_\_

Revised 06/2010
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